

WARREN TOWNSHIP SUPERVISORS

Minutes Regular Monthly Meeting — February 5<sup>th</sup>, 2024

The Regular Monthly meeting for February 5<sup>th</sup>, 2024 was held at 5:00PM at the Warren Township Office at 187 School House Road, Warren Center PA. The meeting was called to order by Chairman William Franklin. Supervisors present were: William Franklin, Matt Wilks, and Mark Wheaton. Also present were Joe Vrabel, Road master, and Lori Kepner, Secretary-Treasurer. Visitors present were Tucker Vrabel.

**Pledge to Flag** was recited. Any changes to each month agendas must be made by the Wednesday prior to the Township meeting. Otherwise, they cannot be discussed at the Township meetings.

**Minutes:** A motion by Franklin was made to accept the January 2<sup>nd</sup>, 2024 Reorganization meeting and the January 2<sup>nd</sup>, 2024 Regular Meeting minutes. Wheaton seconded the motion and all agreed.

**Treasurers Report and Bills:** were approved by motion by Franklin and seconded by Wilks, and all agreed.

<u>General Fund Balance</u>	\$177,073.16
<u>Impact Fee Balance</u>	\$820,033.31
<u>State Fund Balance</u>	\$115,089.96
<u>First Citizens Balance</u>	\$15,959.13
<b>Total all funds</b>	<b>\$1,128,156.10</b>

**Fire Dept:** Nothing to report at this time. We received a thank you letter for the Township paying for the blown in insulation to the Fire Dept. **EMA:** Nothing new to report at this time.

**Road master verbal report** was given by Joe Vrabel: Plowed and cindered as needed. They have been cutting brush, fixing the roads as needed and as they can with gravel. They have cleaned pipes and have put the road signs up. We received our new tractors. They put cutting edges on the plows. They have been servicing the equipment as needed.

**Township Solicitor:** There was nothing to report from the Solicitor.

**New Business:** Correspondence/emails have been distributed to the Board as needed throughout the month. The Spring Clean up will be on April 13<sup>th</sup>, 2024 from 8am-noon. We will get one 40-yard container and the packer. The Psats convention is April 14<sup>th</sup>-17<sup>th</sup>, Bill Franklin and Joe Vrabel will attend. The board reviewed their changes to the Employee Manual. Franklin made a motion to accept the changes. Wilks seconded and all agreed. We will start working on the bids for the March meeting. There were no subdivisions received. The board discussed buying stone from Austins for the road repairs that are needed. Wilks motioned to purchase stone needed through Austins and that it will be purchased from the Impact fee account. Franklin seconded and all agreed. The board reviewed permits throughout the month via Code Inspections. Tucker Vrabel was present to discuss the flood plain ordinance and what he needs to get moving on the permitting for his shop. The board discussed his options and will try and move forward as soon as possible with the answers on the Flood Plain Elevation levels. Tucker is to contact Code Inspections and contact the supervisors with the answers from Code Inspections. If he does not get answer the Board is to contact Code Inspections on the matter.

**Old Business:** There are no updates with Keir. The next meeting is March 4<sup>th</sup>, 2024 at 5pm.

Minutes prepared by Lori Kepner, Secretary